PEOPLE 2025

Presenter Guidelines

Challenges and Opportunities in Environmental Sustainability under Climate Change

July 21-25, 2025

St. John's, Newfoundland and Labrador, Canada

https://www.people-network.ca/

PEOPLE Network — Persistent, Emerging and Organic PoLlution in the Environment | MEMORIAL UNIVERSITY | CAWQ ACQE | UArctic | NSERC CRSNG | Springer | Environmental Systems Research

PEOPLE 2025 Guidelines for Oral Presenters

General Guidelines

- Each oral presentation is allocated **12 minutes**, followed by **3 minutes for Q&A**.
- Please prepare your slides using **Microsoft PowerPoint (.pptx or .ppt)** with a **16:9 aspect ratio** for optimal display.
- Arrive at your session room **at least 10 minutes early** and check in with the logistics team.

Slide Submission

- Bring your presentation on a **USB flash drive** and upload your file to the session laptop onsite **before the session begins**.
- **File naming format**: FullName_AbstractTitle_Session# (e.g., *JaneDoe_MicroplasticTransport_Session1*).

Alternatively, you may **submit your presentation online** by **July 10, 2025**:

1. Log in or activate your **Fourwaves conference account**.
   → How to activate your account
2. From your **profile dashboard**, click **"My submissions"**.
3. Locate your abstract and click **"View form"**.
4. In the **"Presentation files submission"** section, upload your **presentation.**

PEOPLE 2025 Guidelines for Poster Presenters

Poster Preparation

- Size: **48" x 36"**
- Layout: **Landscape** orientation
- Prepare both a hard copy (printed poster) and a digital version

Submission and Display

- Submit the digital version of your poster via the online portal by **July 10, 2025**
- Print your poster (presenters are responsible for printing costs)
- Bring the hard copy of your poster to the venue
- Each presenter will have a dedicated poster board for display
- Posters will be displayed from **Tuesday, July 22 to Thursday, July 24, 2025**

Poster Setup and Removal

- Setup: Tuesday, July 22, 8:00–9:00 am
- Remove your poster after Thursday, July 24, 5:00 pm

Poster Q&A Session

- Attend the onsite poster session for Q&A.
- Date and Time: Wednesday, **July 23, 5:30–6:30 pm**
- Location: Sheraton Hotel, Fort William Room
- Judges will be present at this session to evaluate the posters and interact with presenters

Poster Competition

- All student presenters are automatically entered into the poster competition
- Evaluation criteria: scientific content, organization, poster presentation, Q&A performance

For any additional questions, please email to **peoplenetwork@mun.ca**.